



RDBCAS/AICTE/Essentials/05/2025

Dated: 20-12-2024

CERTIFICATE

SC/ST Committee

I. About

SC/ST Committee has been constituted in the Institute as per the statutory requirements and resolve the issues related to the SC-ST Employees and Students of the Institute. The primary focus of SC-ST Employees and Students of the Institute is to empower students who belong to the schedule committee was formed with the intention to implement various schemes meant for educational purpose through the institutional policies which provide importance to social justice, economic welfare, and social defence.

II. Objective

Ensure Equal Opportunity and Social Justice to the Scheduled Caste and Scheduled Tribes Staff & Students by providing them equal opportunities in the fields of education, economic and social security.

III. Functions

- To collect information and maintain records regarding the number of staff and students belonging to SC/ST categories in the college.
- To supervise and see that the admissions to the hostels are made in accordance with the reservation policy declared by the State Government from time to time.
- To maintain a roster, register of teaching and non-teaching staff of the college.
- To supervise the allotment and distribution of scholarships for various reserved candidates.
- To deal with representations received from the SC/ST candidates regarding their admissions and recruitment, promotion and other similar matters in the colleges.
- To circulate information regarding matter related to SC/ST persons to the teaching and non-teaching staff and the students of the college.
- To conduct activities for the betterment of students from SC /ST community
- To create awareness of the schemes for the welfare of SC /ST community.
- To maintain data base of Staff and Students belonging to SC /ST community.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.
- To collect information regarding course-wise admissions to candidates belonging to the SC/ST in the College on an annual basis.
- To analyse information on admissions, education, training and employment of SCs and STs. Prepare reports for transmission to the Ministry of Human Resource Development/State Government/AICTE and such other authorities as may be required.



- To attend to the grievances of SC/ST students and employees are monitored and rendered the necessary help in solving their academic as well as administrative problems
- To promote higher education among these two communities suffering economic, social and educational deprivations.

IV. Roles and Responsibilities

Without prejudice to the generality of functions mentioned, the Roles & Responsibilities of SC-ST Committee is as under.

- Ensure Equal Opportunity and Social Justice to the Scheduled Caste and Scheduled Tribes students by providing them equal opportunities in the fields of education.
- Ensure that students belonging to the category should get their due scholarship and other benefit from the various schemes of the government
- To extend support in the form of learning opportunities by organizing extra coaching, remedial classes so as to bring them in par with good performers.
- To ensure equality among all the staff and students by counselling and sensitizing the stakeholders.
- The Committee regularly organizes interactive sessions and informal meetings with students to attend to their personal, social and academic problems.

SC/ST Committee Details

S. No	Name	Designation	Role	Contact Number	Email ID
1	Dr. M. Mohamed Mohideen	Principal	Chairperson	9003886330	principal@rdbcas.edu.in
2	Dr.D.Jayaseelan	Professor	Coordinator	9626189209	jayaseelan.d@rdbcas.edu.in
3	Mr.V.Santhanakrishnan	Assistant Professor	Member	8056593400	santhana@rdbcas.edu.in
4	Ms.Hemalatha	Assistant Professor	Member	6374954232	hemalatha.s@rdbcas.edu.in